### REQUEST FOR PROPOSALS FOR PORTFOLIO VERIFICATION SERVICES

### RFP #25-05

### MANDATORY MINIMUM QUALIFICATIONS COMPLIANCE CERTIFICATE

Using this form and with supplemental pages as needed, please set forth a full explanation of how each minimum qualification listed below is met by Offeror. A mere conclusory assertion that a mandatory qualification is met is insufficient and may result in disqualification of the Proposal. **This certificate and necessary supplemental pages must be set forth as part your Proposal.**

### Mandatory Minimum Qualifications

As of the date of the submission of the Proposal, the Offeror must satisfy the minimum requirements as outlined below in order to be considered for contract award for the services set forth in the RFP.

1. Offeror must agree to provide the minimum services as detailed in Section 2, *Statement of Work*, for the option selected as well as meet all other requirements stated in the RFP.
2. Offeror must be able to support all security types identified in Exhibit I for the option selected in the questionnaire and further described in Section 2.1.
3. Offeror’s current client base must include tax-exempt institutional fund clients.
4. Offeror shall not be the Custodian. Further, if selected, Offeror would be prevented from providing custody banking services to the WSIB during the term of a contract resulting from this RFP.
5. Any staff directly supporting WSIB’s account must individually have a minimum of three years of portfolio accounting and reporting and/or related accounting systems support.
6. Offeror must provide assurance that the key professionals and/or the organization do not have, nor could potentially have, a material conflict of interest with the WSIB.

It is understood that failure to sign and return this statement and accompanying documentation with the Proposal to the RFP may render the Proposal invalid and disqualify Offeror from evaluation.

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| Signature |  | Firm |
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| Title |  | Date |