



**Thursday, February 17, 2022  
Administrative Committee**

**Webex**

**8:45 A.M.**

**Dial-in information available upon request**

**1. Call to Order/Roll Call (8:45a)**

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**2. Adoption of Minutes (8:45-8:50)**

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A. Adoption of the December 16, 2021, Minutes

**3. Quarterly Budget Update (8:50-9:00)**

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A. Quarterly Budget Update

**4. Ad Hoc Committee Update (9:00-9:15)**

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**5. Other Items (9:15-9:20)**

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**6. Adjourn (9:20a)**

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**WASHINGTON STATE INVESTMENT BOARD  
Administrative Committee Meeting Minutes  
February 17, 2022**

The Administrative Committee met in open public session via Webex video conference, with dial-in access available to the public.

Members Present: Tracy Guerin, Chair  
Yona Makowski  
Greg Markley  
Treasurer Mike Pellicciotti  
Joel Sacks

Also Present: Allyson Tucker, Chief Executive Officer  
Curt Gavigan, Chief Operating Officer  
Stacy Conway, Executive Assistant  
Celina Verme, Budget and Government Operations Officer  
Tor Jernudd, Attorney General's Office

**CALL TO ORDER**

Chair Guerin called the meeting to order at 8:45 a.m. and took roll call; all Committee members listed as present were able to fully participate in the meeting.

**ADOPTION OF MINUTES**

**Chair Guerin moved to adopt the December 16, 2021, meeting minutes. Ms. Makowski seconded, and the motion carried unanimously.**

**QUARTERLY BUDGET UPDATE**

Ms. Verme presented the quarterly budget update, reporting that the appropriated budget has a projected balance of \$2.7 million or 8.4 percent savings, noting that the appropriated budget forecast savings is conservative. The non-appropriated budget has a projected balance of \$109.4 million or 14.8 percent savings, due primarily to management fee projections for private market asset classes. Ms. Verme explained the variability of the non-appropriated expenses, depending on market volatility, asset values, investment contribution and distribution pacing, and consulting needs. The total operating budget projected balance of \$112 million or 14.5 percent savings continues to be conservative and is expected to change.

Discussion ensued regarding the effect of inflation on travel expenses, status of the supplemental budget request, and the WSIB's current travel policy.

**AD HOC COMMITTEE UPDATE**

Mr. Markley reported that the ad hoc committee met on January 28 to review language related to the Investment Beliefs, noting that Ms. Pugh and Senator Mullet were unable to attend. There was a robust discussion around the history of the Investment Beliefs with some suggestions for possible language, understanding that the Investment Beliefs are not policy. The Board can have Investment Beliefs that are strongly adhered to, knowing that the primary responsibility is as a fiduciary responsible to beneficiaries. The Committee will consider the language proposed, from a legal standpoint and with staff evaluation of implementation.

Discussion ensued around ensuring alignment of the Investment Beliefs with the Climate and DEI Blueprints underway.

[Mr. Sacks arrived at 9:00 a.m.]

Ms. Tucker commented that there was good discussion at the meeting. The group was aligned on not accepting concessionary returns, and there was strong support to allow staff the time needed to deliberate over language that can be supported and implemented.

Mr. Markley noted that the next meeting is scheduled for March 23, and he is hoping for full attendance of all committee members.

**OTHER BUSINESS**

Chair Guerin addressed the Committee regarding the timing of returning to in-person Board and Committee meetings. Based on conversations, it appears that the desire is to wait until the July Board planning meeting to meet in person. She requested the Committee members' perspectives for further discussion with the Board.

Discussion ensued around the challenges of staying engaged during virtual meetings; potential to meet in an alternative location that would allow more spacing; considerations for holding safe meetings in person; limiting in-person attendance by staff; and the desire for as much advance notice as possible for a return to in-person meetings.

**ADJOURNMENT**

There was no further business to come before the Committee, and the meeting adjourned at 9:13 a.m.